

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: June 18, 2003

Division: Community Services Division

Bulk Item: Yes ☐ No ☒

Department: Community Services Division

AGENDA ITEM WORDING: Conceptual approval for Monroe County Government to enter into an interlocal agreement with the City of Key West to provide an "In Kind" match for grants underwriting fixed route bus service from Key West to MM 50 in Marathon on a daily basis starting in September 2003.

ITEM BACKGROUND: Ms. Myra Hernandez, Director of Transportation for the City of Key West is to receive approval from the City Commission on June 17, 2003 at the City Commission Meeting for the authorization for the extended fixed route bus service as described.

The presentation scheduled to the BOCC by Ms. Hernandez will explain the concept and funding sources for the startup extended bus service between Key West to Marathon with connections to points Northward in the County.

This would allow for connecting bus service to the Miami-Dade mainland with the Miami-Dade to Monroe JGT Express currently provided service to the Middle and Upper Keys from Florida City to Marathon at MM 50. This will further provide fixed route bus service throughout the Florida Keys along Highway US 1 in Monroe County.

After the presentation it is desired that the BOCC provide conceptual approval so an Interlocal Agreement can be drafted and brought back to the BOCC in July for final approval.

PREVIOUS RELEVANT BOCC ACTION: None

CONTRACT/AGREEMENT CHANGES: None

STAFF RECOMMENDATIONS: Approval

TOTAL COST: Approximately \$2 Million (Grant Funding)

BUDGETED: Yes ☐ No ☒ N/A

COST TO COUNTY: None (In Kind Services)

SOURCE OF FUNDS: N/A

REVENUE PRODUCING: Yes ☐ No ☒ N/A **AMOUNT PER MONTH** N/A **Year** ☐

APPROVED BY: County Atty ☒ N/A OMB/Purchasing ☒ N/A Risk Management ☒ N/A

DIVISION DIRECTOR APPROVAL:


James E. Malloch

DOCUMENTATION: Included ☒ To Follow ☐ Not Required ☐

DISPOSITION: _____

AGENDA ITEM # E2

STRATEGIC PLAN

DRAFT

Project / Description:

The City of Key West Department of Transportation (KWDoT) is proposing a fixed route extension of public bus transit system service to the lower keys of Monroe County, Florida, specifically, to provide a regional connection of bus service to mile marker 50, at Marathon Key, Florida.

Ideally, the city would like to have the County of Monroe, support and/or participation in this venture, as the county agency designee for all of Monroe County, Florida.

Funding / Budget / Service Plan:

At this time, KWDoT has ordered, and will begin receiving seven (7) 24-passenger Gillig transit buses in mid July to August of 2003. They have been acquired by a \$2.0 million dollar grant award from the Florida Department of Transportation (FDOT), District VI, at 602 South Miami Avenue, Miami, Florida 33130.

KWDoT proposes to utilize a minimum of 4 new transit vehicles, and a maximum of up to six (6) vehicles, to implement the Lower Keys South 50 Shuttle Bus Service, within the limits of Monroe County, Florida, which would consist of a route extension from mile marker 5 (approximate) on U.S #1, or the west end of Junior College Road, Stock Island Florida, up to Marathon Key, Florida.

The travel pattern(s), frequency and/or level of service(s) as it relates to times, would be based on the existing Miami-Dade reverse commute service already in place, which would be a minimum of six (6) continuous loop services from mile marker 5 all the way up to mile marker 50, and would connect by time requirements, to the arrival times of that service (see attachment).

In addition, FDOT has committed to provide a consultant service to develop a route plan and map for the Lower Keys South 50 Shuttle Bus, and that is forthcoming in the next 60-90 days.

The funding efforts to date, include, but are not limited to the following (all of which are awarded and/or awaiting the issuance by FDOT to the City of Key West, a joint participation agreement (JPA):

FY	Program / Amount	Use	% Match
03 & 04	5311 / \$2.5 million	Bus Farm Facility	80/10/10 (revenue toll credits)
03	JARC / \$1.0 m	Job Access Reverse Commute / Route Extension	50/50 (in kind and fare box)
03	5309 Earmark /\$1.0 m	Capital (Buses, facilities, etc.)	50/50 (in kind)
04, 05 and 06	Svc. Development	Operating / annual assistance	75/25 (in kind and fare box)

Strategic Plan – Lower 50 Shuttle Bus Service

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As indicated above, the funding appears to have come together and there should be more than adequate funds available to make this project work.

The issue and concern at hand is that the City of Key West would like to see Monroe County participate in this program, in a positive fashion, which can be as minimal as a use of existing expenditures for transportation services (county transportation service program dollars already being budgeted and spent) to be used as part of or all of the 25% required match to the three (3) year service development grant that would kick in after the initial \$1.0 million dollar JARC funding is exhausted, or in fiscal period 04/05.

This would not require the county to budget or expend any more or less monies than it is currently budgeting / expending on existing transportation service(s). It would simply be an agreement, of whatever type is recommended by the legal representatives of both agencies, to use those expenditures as the “match” for funding and reimbursement through FDOT.

In summary, the initial match of 50% required to get the program off and running, under the JARC funding, noted above (which is Job Access Reverse Commute funding), the County could also participate in the same fashion. The City would do so by using their existing repair and maintenance resources, operating costs, etc.

I do hope that this project/proposal presents itself as a beneficial service that is feasible by both entities at this time, as it is a much needed and discussed service, both by the government bodies for which we all serve, and the community at large.

The City of Key West wishes to participate with the County of Monroe in provision of this public bus transit fixed route service extension, and we are hopefully, that Monroe County is also willing to participate.

In closing, let me say that my office is available to make a presentation to the County Commission at any time, should you feel that would be helpful and/or necessary, in order to facilitate this project progress.

Also, I cannot say enough about how professional, helpful and resourceful the social service division, specifically, Mr. LaTorre, Mr. Eskew and Mr. Malloch, and their support staff, have been in trying to gather statistical data on this project, meet with members of the city staff, and their participation level on this proposed project.

I thank them all.

Respectfully submitted: Myra J. Hernandez, CCTM
Manager / KWDoT

Malloch-Jim

From: McMennamy-Margy
Sent: Tuesday, June 03, 2003 4:38 PM
To: 'Myra Hernandez'
Cc: Malloch-Jim; Eskew-Jerry
Subject: Tabulation of Unofficial Transportation Survey
Importance: High

Myra-Please let me know you have received this and if you have any questions. I was going to add comments from the surveys, but ran out of time. Maybe for the next presentation.

Jim & Jerry - FYI

Tabulation of Unofficial Transportation Survey

LOCATION	YES	NO	MAYBE	TOTAL NUMBER OF SURVEYS FROM EACH LOCATION
Big Coppit	2	0	0	2
Big Pine	7	3	0	10
Cudjoe Key	1	0	0	1
Duck Key	0	1	0	1
Grassy Key	0	1	0	1
Islamorada	2	1	2	5
Key Colony Beach	1	1	2	4
Key Largo	3	3	0	6
Key West	21	6	8	35
Little Torch	3	0	0	3
Looe Key	1	0	0	1
Marathon	34	5	4	43
Miami	0	1	0	1
Middle Torch	1	0	0	1
Plantation	1	0	0	1
Ramrod	2	0	0	2
Ramrod	1	0	0	1
Stock Island	0	0	1	1
Sugarloaf	1	0	0	1
Sugarloaf	1	0	2	3
Summerland	4	3	1	8
Tavenier	7	1	4	12
TOTAL NUMBER OF SURVEYS RETURNED	93	26	24	143